

**Charter High School for Law and Social Justice  
Board of Directors Meeting Minutes  
August 26, 2015, 6:30pm  
New York Law School, 185 West Broadway, Room C555  
New York, NY 10013**

Present: Charles Flynn, Larry Grosberg, Darren Johnson, Jenn LaMarsh, Cynara McQuillan, James O'Neal, Rick Marsico, Katie Smelas, Mary Ellen Sullivan, Linnet Tse

Absent: Janine Azriliant

1. Welcome and Call to Order

2. Approval of the Minutes of the Meeting of the Board of Trustees of June 30, 2015, (Exhibit 1 to Agenda of August 26, 2015), July 7, 2015 (Exhibit 2 to Agenda of August 26, 2015), July 22, 2015, (Exhibit 3 to Agenda of August 26, 2015), and August 6, 2015, (Exhibit 4 to Agenda of August 26, 2015).

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the minutes of the Board of Trustees meeting of June 25, 2015, July 7, 2015, July 22, 2015, and August 6, 2015, attached as Exhibits One, Two, Three, and Four, respectively, are approved.**

3. Election of Members of the Board of Trustees of The Charter High School for Law and Social Justice

On motion by Cynara McQuillan and second by Linnet Tse, the Board adopted the following resolution by unanimous vote:

**WHEREAS, at its meeting on June 25, 2015, the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") adopted a resolution naming Dr. Charles Flynn and Lawrence Grosberg as final candidates for the Board, with terms expiring June 30, 2018, pending final approval by the New York State Department of Education; and WHEREAS, by letter dated August 4, 2015, the New York State Education Department approved the election of Dr. Charles Flynn and Lawrence Grosberg to the Board; it is hereby RESOLVED hat the Board elects Dr. Charles Flynn and Lawrence Grosberg as members of the Board as of August 26, 2015.**

4. Workplace Safety Plan (Exhibit 5 to Agenda of August 26, 2015)

On motion by Jenn LaMarsh and second by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that Board adopts the Workplace Safety Plan attached as Exhibit 5.**

5. Concussion Management Policy (Exhibit 6 to Agenda of August 26, 2015 )

On motion by Katie Smelas and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that Board adopts the Concussion Management Policy attached as Exhibit 6.**

6. Student Code of Conduct (Exhibit 7 to Agenda of August 26, 2015)

On motion by Jenn LaMarsh and second by Linnet Tse, the Board adopted the following resolution by unanimous vote:

**WHEREAS, at its meeting on June 25, 2015, the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") adopted the Student Code of Conduct; and  
WHEREAS, the Board now wishes to amend the Student Code of Conduct; it is hereby  
RESOLVED that the Board adopts the amended Student Code of Conduct, attached as Exhibit 7.**

7. Board Training Update

The Board training will take place at The Charter High School for Law and Social Justice on September 26 2015, from 9:30am-1:00pm.

8. Facilities

Rick Marsico provided an update.

9. Summer Bridge Program Report

Principal Samantha Pugh provided an update.

10. Pre-Opening Report

Principal Samantha Pugh provided an update.



10A. CTS Invoice for Computers and Services (Exhibit 10A to Agenda of August 26, 2015)

On motion by Jenn LaMarsh and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the invoice for computers and services attached as Exhibit 10A is approved and that the Principal and Board President are authorized to approve payment.**

10B. Employee Handbook (Exhibit 10B to Agenda of August 26, 2015)

On motion by Katie Smelas and second by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Employee Handbook, attached as Exhibit 10B, is approved.**

10C. Electrical Proposal (Exhibit 10C to Agenda of August 26, 2015)

On motion by Cynara McQuillan and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

**It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the proposal for electrical project for AC units, attached as Exhibit 10C, is approved.**

11. Next Meeting

The next Board meeting will tentatively be held on Wednesday, September 2, 2015, at 7:00pm at New York Law School.

12. Adjournment

Upon motion by Jenn LaMarsh and second by Cynara McQuillan, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.