

**Charter High School for Law and Social Justice
Board of Trustees Meeting Minutes
March 19, 2014, 6:30pm
New York Law School, 185 West Broadway, Room C555
New York, NY 10013**

Present: Janine Azriliant, Jenn LaMarsh, Rick Marsico, Cynara McQuillan, James O'Neal, Katie Smelas, Mary Ellen Sullivan, Linnet Tse
Absent: Darren Johnson, Bob Shaps, Asha Smith

1. Call to Order

2. Approval of Minutes of the Meeting of February 19, 2014 (Attachment One)

Upon motion by Janine Azriliant and seconded by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the minutes of the meeting of the Board of Trustees of February 19, 2014, are approved.

3. Planning Year

Rick Marsico informed the Board that the New York State Education Department approved our request for a Planning Year.

4. Committee Reports

Audit: Linnet Tse provided an update.

Educational Accountability: Rick Marsico and Mary Ellen Sullivan provided an update.

Executive: Committee did not meet.

Finance: Linnet Tse provided an update. The RFP was issued for startup financial management services. The closing date for the RFP is March 28, 2014.

Fundraising: No chair yet. Committee will put together a plan to move forward when we obtain 501(c)(3) status.

5. Financial Report

Rick Marsico provided an update.

6. CSP Grant Application

Rick Marsico updated the Board on the CSP grant application.

7. Facility Update

Rick Marsico provided an update on the facility search. Realtors Jim Clark and Maureen Coughlin called in to the meeting to discuss three properties. The Board discussed the three options.

8. Principal Search

Rick Marsico led a discussion regarding the search. The principal job notice was posted in numerous locations.

Upon motion by Jenn LaMarsh and seconded by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the president, vice-president, or the president's designate is authorized to pay expenses associated with posting the principal search notice.

9. School Publicity

Rick Marsico, Jenn LaMarsh, and Katie Smelas gave an update about the Bronx Charter School Fair that took place on Saturday, March 15.

10. Application and Application and Enrollment Policy (Attachment Two)

Upon motion by Katie Smelas and seconded by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board adopts the Application and Admissions and Enrollment Policy attached as Attachment 2.

11. Legal Counsel

Rick Marsico provided an update and informed the Board that he met with the Lawyers Alliance for New York about provision of *pro bono* counsel. He also met with Michael Volpe from Venable LLP. Mr. Volpe agreed to provide *pro bono* representation in connection with the School's commercial lease and principal employment contract.

12. Website and Email Update

Jenn LaMarsh provided an update and informed the Board that everyone will receive their own CHSLSJ email address.

13. Policies Update

Nothing new to report.

14. 501(c)(3) Application

Nothing new to report.

15. New Business

No new business.

16. Next Meeting

April 23, 2014, 6:30pm New York Law School

17. Adjournment

Upon motion by Cynara McQuillan and seconded by Janine Azriliant, the Board unanimously voted to adjourn the meeting.