

THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE



EXCELLENCE • CHARACTER • COURAGE • COMMITMENT

Board of Trustees Position Description

1. Understand the School's charter, its mission, and academic programs and together with other board members and staff assure that budget, policies, and academic programs are consistent and aligned with the School's Charter.
2. Understand the collaborative nature of the relationship that exists between the School and its institutional partner (TBD)
3. Become familiar with and agree to abide by the School's Governing Bylaws.
4. Attend regular meetings and the annual meeting of the charter school board and review agenda items in advance. The board meets every month. Be accessible for personal contact between board meetings.
5. Provide leadership to board committees. Each board member is expected to serve as an active ongoing member of at least one committee. This requires a number of meetings per year plus individual committee task completion time.
6. Commit time to develop financial resources for the charter school that may include making a personally meaningful financial gift as well as supporting other fund development activities of the charter school in a manner appropriate for board members.
7. Responsibly review and act upon committee recommendations brought to the board for action.
8. Prepare in advance for decision making and policy formation at board meetings and take responsibility for self-education on the major issues before the board.
9. Participate in the annual board member self-evaluation process.
10. Participate in the annual board development and planning retreat.
11. Oversee the School's academic performance.
12. Employ, monitor, and annually evaluate the performance of the School Leader, namely the Head of School, and hold them accountable for the School's overall performance.
13. Adopt an annual budget and monitor the financial position of the School on an ongoing basis.
14. Serve as an ambassador for the School.
15. In general, utilize personal and professional skills relationships, and knowledge for the advancement of the charter school.

I am aware that this board position description is an expression of good faith and provides a common ground from which board members can operate. Additional information on the charter school mission, educational program, and board responsibilities is available for your edification.

Board Member's Name Print

Board Member's Signature

Date