

**Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
December 3, 2014, 6:30pm
New York Law School, 185 West Broadway, Room C250
New York, NY 10013**

Present: Janine Azriliant, JennLaMarsh, Rick Marsico, Cynara McQuillan, James O'Neal, Katie Smelas, Asha Smith, Linnet Tse

Absent: Darren Johnson, Mary Ellen Sullivan

1. Welcome and Call to Order

2. Approval of the Minutes of the Board of Trustees Meeting of November 5, 2014 (Attachment One)

On motion by Katie Smelas and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Minutes of the Board of Trustees Meeting of November 5, 2014, Attached as Attachment One, are approved.

3. Facilities Report

Rick Marsico provided an update on facilities.

4. Potential Litigation and Retention of Professional Services Firm – Legal Services (Attachment Two)

On motion by Jenn LaMarsh and second by Linnet Tse, the Board unanimously voted to go into executive session.

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adjourn and reconvene in Executive Session to discuss matters relating to potential litigation and retention of a professional services firm.

On motion by Linnet Tse and second by Cynara McQuillan, the Board unanimously voted to return to public session.

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice shall end the Executive Session and reconvene in public session.

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that:

WHEREAS the Board of Trustees of The Charter High School for Law and Social Justice ("the Board") applied to the New York City Department of Education for co-location on or about June 6, 2014; and

WHEREAS, by letter dated November 10, 2014, the New York City Department of Education rejected this request; and

WHEREAS the Board desires to appeal this decision; it is hereby

RESOLVED by the Board that the President of the Board or his designate is authorized to implement all necessary steps to file the appeal, including signing necessary papers and approving reasonable expenses; and it is further

RESOLVED that the President is authorized, as of November 25, 2014, to retain Cohen Schneider & O'Neill LLP, by Susan Briggs, Esq., to represent the School in the appeal; and it is further

RESOLVED that the Board approves the retainer letter, attached as Attachment Two, as of November 25, 2014.

5. Retention of Professional Services Firm – Employee Benefits Brokerage and Consulting Services

On motion by Janine Azriliant and second by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

WHEREAS the Board of Trustees of The Charter High School for Law and Social Justice ("the Board") desires to retain the services of a professional services firm to provide employee benefits brokerage and consulting services; and

WHEREAS the Board President and Board Vice-President of Planning and Implementation have conducted a search for such firm and recommended MDG Employee Benefits Solutions; it is hereby

RESOLVED that the Board agrees to retain MDG Employee Benefits Solutions to provide employee benefits brokerage and consulting services to the School.

6. Education Accountability Committee

The Committee will meet on Tuesday, January 13, 2015, at 6:30pm at NYLS.

7. Fundraising Committee (Attachment Three)

The Committee will meet on Monday, January 5, 2015, at 6:30pm at NYLS.

8. Financial Policies and Procedures Manual (Attachment Four)

On motion by Cynara McQuillan and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adopts the Financial Policies and Procedures Manual attached as Attachment Four.

9. Whistleblower Policy (Attachment Five)

On motion by Katie Smelas and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice adopts the Whistleblower Policy attached as Attachment Five.

10. Consultant Agreement (Attachment Six)

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice authorizes the Board President to enter into the Consultant Agreement Extension attached as Attachment Six.

11. New Business (Attachment Seven)

Rick Marsico had new business regarding worker's compensation.

On motion by Katie Smelas and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the Board of Trustees of The Charter High School for Law and Social Justice authorizes the Board President to apply for worker's compensation insurance as listed in Attachment Seven.

12. Next Meeting and Meetings January - June 2015

All meetings to be held at 6:30pm at New York Law School.

Wednesday, January 14, 2015

Wednesday, February 11, 2015

Wednesday, March 11, 2015

Wednesday, April 8, 2015

Wednesday, May 13, 2015
Wednesday, June 10, 2015

13. Adjournment

Upon motion by Katie Smelas and second by Janine Azriliant, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.