

**Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
July 22, 2015, 6:30pm
The College of Mount Saint Vincent, 6301 Riverdale Avenue
Bronx, NY 10471**

Present: Janine Azriliant (not part of quorum), Darren Johnson (not part of quorum), Jenn LaMarsh, Cynara McQuillan, James O'Neal, Rick Marsico, Katie Smelas, Mary Ellen Sullivan, Linnet Tse

Absent: N/A

1. Welcome and Call to Order

2. Approval of the Minutes of the Meeting of the Board of Trustees of June 25, 2015 (Exhibit One to Agenda of July 22, 2015)

On motion by Katie Smelas and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the minutes of the Board of Trustees meeting of June 25, 2015, attached as Exhibit One, are approved.

3. Budget Report (Exhibit Three to Agenda of July 22, 2015 : Budget v. Actuals through June 2015; Balance Sheet as of June 2015; Budget 2015-16; Cash Flow 2015-16)

Rick Marsico and Heather Blumberg from Charter School Business Management provided an update.

4. Invoice – Datacation Software Package (Exhibit Four to Agenda of July 22, 2015)

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the invoice for Datacation Software Package 5, attached as Exhibit Four, is approved.

5. Employee Benefits (Exhibit Five to Agenda of July 22, 2015)

On motion by Jenn LaMarsh and second by Mary Ellen Sullivan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following employee benefits are approved:

**Vision: UHC
Dental: Aetna
Life Insurance/Short-Term Disability/Long-Term Disability Insurance:
Mutual of Omaha**

It is further RESOLVED that employee contributions per paycheck shall be as follows:

**Vision: \$1 for single employee; \$2 for employee plus dependent(s)
Dental PPO: Difference between cost of DMO and cost of PPO**

6. Cleaning Contract (Exhibit Six to Agenda of July 22, 2015)

On motion by Katie Smelas and second by Cynara McQuillan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the contract attached as Exhibit Six is approved and that the Board President or Principal is authorized to sign it in the exercise of their discretion pending reducing the term to one year and clarifying the clause regarding increases in cost.

7. Transportation Contract (Exhibit Seven to Agenda of July 22, 2015)

On motion by Mary Ellen Sullivan and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees (the "Board") of The Charter High School for Law and Social Justice that the contract attached as Exhibit Seven is approved and that the Board President or Principal is authorized to sign it.

8. Board Training (Exhibit Eight to Agenda of July 22, 2015)

On motion by Katie Smelas and second by Mary Ellen Sullivan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board approves the proposal from Charter School Board Training to provide Board training and professional development and that the Board President or his designate is authorized to enter into an agreement with Charter School Board Training.

9. Personnel (Exhibits Nine, Ten, Eleven, and Twelve to Agenda of July 22, 2015)

On motion by Mary Ellen Sullivan and second by Katie Smelas the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourns to executive session to discuss the employment of individuals.

On motion by Jenn LaMarsh and second by Katie Smelas, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board returns to public session.

On motion by Mary Ellen Sullivan and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that Quanaysha Ash – Founding Science Teacher; Karen Aguilar – Founding Special Education Teacher; and Terisha Young – Founding Social Worker are hired for their positions by the Board of Trustees.

10. Next Meeting

The next Board meeting will be held on Wednesday, August 26, 2015, at 7:00pm at The Charter High School for Law and Social Justice.

15. Adjournment

Upon motion by Mary Ellen Sullivan and second by Katie Smelas, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.