

**Charter High School for Law and Social Justice
Board of Trustees Meeting Minutes
February 19, 2014, 6:30pm
New York Law School, 185 West Broadway, Room E410
New York, NY 10013**

Present: Darren Johnson (Arrived at 7:40pm), Jenn LaMarsh, Rick Marsico, James O'Neal, Bob Shaps, Asha Smith, Linnet Tse (left at 8:00pm)

Participating: Mary Ellen Sullivan

Absent: Janine Azriliant, Cynara McQuillan, Katie Smelas

1. Call to Order

2. Approval of Minutes of the Meeting of January 22, 2014 (Attachment One)

Upon motion by James O'Neal and seconded by Asha Smith, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED that the minutes of the meeting of the Board of Trustees of January 22, 2014, are approved.

3. Planning Year

Upon motion by Jenn LaMarsh and seconded by James O'Neal, the Board adopted the following resolution by unanimous vote:

WHEREAS the Board of Trustees, upon due consideration, has determined that it is in the best interests of the School to delay the Opening Date of the School as defined in Section 1.2 of the Initial Charter from September 2014 to September 2015; and WHEREAS the Board of Trustees seeks to use this delay in the Opening Date as a Planning Year pursuant to Section 1.3 of the Initial Charter; it is hereby RESOLVED that the Opening Date is delayed from September 2014 to September 2015; and it is further RESOLVED that the School will use this delay as a Planning Year pursuant to Section 1.3 of the Initial Charter; and it is further RESOLVED that the Board authorizes the Board President or his designate to seek permission from the Charter School Office of the New York State Education Department to delay the Opening Date from September 2014 to September 2015 and to use this delay as a Planning Year; and it is further RESOLVED that this Resolution is formally adopted upon approval by the Charter School Office of the New York State Education Department.

4. Committee Reports

Audit: Linnet Tse provided an update.

The Board discussed next steps for fundraising. No other Committee Reports.

5. Financial Report

Rick Marsico provided an update.

6. CSP Grant Application

Rick Marsico updated the Board on the CSP grant application.

7. Facility Update

Rick Marsico provided an update on the facility search.

8. Insurance Coverage (Attachment Two)

Rick Marsico informed the Board that he purchased Directors and Officers Insurance. We will need to draft a loan document for the School to reimburse him since he paid for the insurance in full.

9. Principal Search (Attachment Three)

Rick Marsico led a discussion regarding the hiring process. The Board discussed the job description draft. All comments should be directed to Mary Ellen Sullivan.

10. School Publicity

Rick Marsico gave an update. He also informed the Board about the Bronx Charter School Fair that will be taking place on Saturday, March 15.

11. Application and Admissions and Enrollment Policy (Attachment Four)

Jenn LaMarsh provided an update. The Board will vote on this at the next meeting.

12. Auditor and Legal Counsel

Rick Marsico provided an update and informed the Board that we submitted an application to Lawyers Alliance.

Upon motion by Asha Smith and seconded by Jenn LaMarsh, the Board unanimously

adopted the following resolution:

It is hereby RESOLVED that the President or his designee is authorized, empowered, and directed, for and on behalf of the Charter High School for Law and Social Justice, to take the steps necessary to obtain an auditor and legal counsel for the School, including but not limited to drafting and circulating a request for proposal for each service, evaluating the responses, engaging an auditor and legal counsel, and paying the respective fee.

13. Website and Email Update

Jenn LaMarsh provided an update.

14. Policies Update

Rick Marsico provided an update.

15. 501(c)(3) Application

Rick Marsico provided an update and informed the Board that the application will be submitted soon.

16. Open Meetings Law and FOIL

Rick Marsico led a discussion about the requirements to meet the laws.

17. New Business

No new business.

18. Next Meeting

March 19, 2014, 6:30pm New York Law School

19. Adjournment

Upon motion by Asha Smith and seconded by Bob Shaps, the Board unanimously voted to adjourn the meeting.