



THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1960 UNIVERSITY AVENUE
BRONX, NY 10453
(T) 347-696-0042
(F) 718-744-2007

The Charter High School for Law and Social Justice

Minutes of the Board of Trustees Meeting

Date: March 20, 2025

Location: Hybrid Meeting (Zoom and In-Person at Middle School, 121 E.177th Street)

5:00- Academic Committee

Board Meeting: 6:00 PM

Members Present:

In-person: John Callahan (Chair), Richard Burke (Executive Director/Head of School), Rina Beder, Linette Tse, Amy Fuller

Via Zoom: Janine Azriliant, Ben Hirsch, Christian Bannerman, Rick Marsico, Jumaane Saunders (joined briefly and left early)

Guest: R. Sharpe

1. Call to Order:

The meeting was called to order by Chair John Callahan at 6:28 pm.

2. Approval of Minutes:

The minutes from the February 20, 2025, Board of Trustees meeting were reviewed.

Motion: Linette Tse motioned to approve the minutes, seconded by Amy Fuller.

Vote: All in favor. The minutes were approved unanimously.

3. Consent Agenda:

Chair Callahan presented the consent agenda, which included no additional items beyond the minutes.

Motion: A motion to approve the consent agenda was made by Linette Tse, seconded by Amy Fuller.

Vote: All in favor. The consent agenda was approved unanimously.

4. Finance Committee Report:

Richard Burke presented the financial summary:

- Total Cash on Hand: \$4.97M, Unrestricted Cash Available: \$1.59M
- Days of Cash on Hand: 112 Days
- Quick Ratio: 1.2; Working Capital Ratio: 1.3
- Budgeted Deficit: \$747,153; Updated Projected Deficit: \$1,854,233
- Adjusted Deficit (post lease and ERTC): ~\$1.2M

Excellence * Commitment * Courage * Character



- Key drivers: Enrollment-based revenue reduction, increased expenses (e.g., fire alarm upgrades and staffing costs), Title grant adjustments, and capital reclassification.
- Pending DOE lease reimbursement and ERTC credit could reduce the adjusted deficit by up to \$550K.

5. Executive Director Report:

Richard Burke highlighted:

- Ongoing facility improvements at the middle school.
- Enrollment efforts targeting upcoming cohorts.
- Updates on Regents preparation and spring academic programming.
- Continued implementation of co-teaching practices and instructional differentiation.

6. Chair's Report:

Chair Callahan shared:

- Board members encouraged to attend the April 5th fundraiser at Charlotte Dewald's residence.
- Update on the upcoming 200 W. Tremont facility timeline and DOE lease reimbursements.
- Acknowledgment of continued academic progress and middle school walkthroughs.

7. Committee Reports:

- **Academic Committee:** Sarah Fuentes presented the Academic Committee update prior to the board meeting. See summary below.
- **Finance Committee:** No additional updates beyond report shared.
- **Governance Committee:** No report.
- **Fundraising Committee:** April fundraiser logistics underway.

8. New Business:

Discussion held on preliminary planning for the 2025-2026 school budget and five-year financial projections. No formal action taken.

9. Public Comment:

No members of the public were present.

10. Motion to Adjourn:

Motion: A motion to adjourn was made by Linette Tse and seconded by Rina Beder.

Vote: All in favor. The meeting adjourned at 7:15 pm.


John Callahan, Chairperson

4/10/25