



## THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

1960 UNIVERSITY AVENUE  
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**Minutes of the Board of Trustees Meeting**  
**Charter High School for Law and Social Justice**  
**Date: July 18, 2024-Annual Meeting of BOT**  
**Location: Hybrid Meeting (Zoom and In-Person)**  
**Time: 6:05 p.m. – 6:45 p.m.**

Members Present: In-person: John Callahan (Chairperson), Executive Director/HOS Richard Burke,

Via Zoom: Amy Fuller, Linette Tse , Janine Azriliant, Jumaane Sanders, Rina Beder

Zoom Guest: Brian Landin, Principal MS, Jose Ferrer, Principal HS, Flo Buckman, AP STEM, Data. Robin Sharpe Dir.SPED.

Absent: Rick Marsico, Christian Bannerman.,

### **I.Call to Order & Welcome**

The meeting was called to order by Chairperson John Callahan at 6:05 p.m. He thanked everyone for coming and said that this was the Board's Annual Meeting and they would vote on Officers, Committees, and Calendar. Mr. Callahan said we would have a quorum.

### **II. Approval of Consent Agenda**

Mr. Callahan inquired if there were questions or comments regarding items on the Consent Agenda. No comments were noted, and the consent agenda was accepted as presented.

### **III. Financial Review**

Executive Director Richard Burke presented the financials, revealing a cash balance of 107.4 days (\$3,638,676.00 ).

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Mr. Burke said the 23-24 budget was on course for a small surplus, showing a projected surplus of \$8,445.00 for the end of the year. He mentioned that this number would go up because the Per Pupil reconciliation was approved and had an enrollment of 463, so another \$57,000.00 would be added. Mr. Burke also talked about the ERTC Grant of \$278,000.00 we are owed, which was going to be added to the 24-25 budget because we heard of a number of schools that have now received their funding. Mr. Burke stated that we are in a good position. He reminded the Board that we moved cash from the high-interest account into T-bills, which will increase interest to 5.2%.

Mr. Burke said he would review the 24-25 budget in September after we had the hard enrollment numbers, etc. Al.

### IV. Reports

**Executive Director Report-** Mr. Burke spoke about an excellent graduation ceremony and our end-of-the-year party. He said we had reviewed with the Academic Committee the progress with our Regents and STAR testing, the thorough review Sarah Fuentes had given us, and the big difference she is making in instruction. Mr. Burke noted that we have TFA Summer School this year, which is a great addition, and we had good TFA interviews and hired 2. Mr. Burke asked Ms. Buckman to report on TFA Summer School and Summer Bridge. Ms. Buckman reported on all the positive things happening this summer. She also said the Summer Bridge Program was in session, and 40 new 9th graders attended, which goes up and down daily. He then asked Mr. Ferrer and Mr. Landin to add that they spoke of the TFA summer school and planning and hiring for the middle and high schools.

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Mr. Burke then updated the Board on the Middle School building and said that he hoped to have it finalized by the middle of the last week of July.

**Chairman Report:** Mr. Callahan talked about the construction of the 200 Tremont and that we had a call with them next week to discuss issues. We gave them the down payment last week.

We need to look for new Board members.

Mr. Callahan, we will vote on keeping the same board leadership positions. Since Charmone Adams had resigned from the Board, we needed one more Finance Committee member, and if anyone is interested, let him know. He also stated that the Academic Committee met before this meeting, and the other committees did not meet.

**Finance:** Mr. Callahan said the Finance Committee met on Tuesday and that Mr. Burke had reviewed them earlier.

**Academic Committee:** We had the Academic Committee at 5 p.m. earlier.

**Governance:** No meeting. Mr. Callahan asked if we should keep with Board On Track, which is something we will discuss in the future.

**Fundraising Committee:** Mr. Callahan stated that Mr. Burke had said the NY Marathon was moving forward full steam with Ben Hirsch leading it. Amy Fuller spoke about organizing an event for 24-25 and asked what we would raise money for, and Mr. Burke mentioned field trips/college trips.

**New Business:** Mr. Callahan said we needed to vote on Annual Board motions on Officers, Committees, and the calendar.

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He reviewed the motion and asked for a motion:  
Amy Fuller motioned, Rina Beder second. All 5 voted in favor.

: Election of Officers of the Board of Trustees

It is at this moment **RESOLVED** by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are elected as officers of the Board of Trustees of The Charter High School for Law and Social Justice for a term of one year from **July 1, 2024 – June 30, 2025**, except as otherwise noted:

John Callahan	Chairperson
Jumaane Saunders	Vice-Chairperson
Janine Azriliant	Secretary
Linnet Tse	Treasurer

Mr. Callahan called for a Motion for appointment of Committee membership:

Linnet Tse moved, Rina Beder second.

All 5 voted approval.

### 2. Appointment of Committee Members

It is at this moment **RESOLVED** by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are appointed as members of committees of the Board of Trustees as follows for a term of one year, from **July 1, 2024 – June 30, 2025**.

Audit Committee

Educational Accountability Committee

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Executive Committee (the Chair, Vice-Chair, Treasurer, and Secretary serve on the Executive Committee pursuant to the School's by-laws)

Finance Committee

Fundraising Committee

3. Approval of Board Calendar (Attached)

Mr. Callahan called for a Motion for approval for calendar approval, Janine Azriliant moved, and Rina Beder second. All 5 voted approval.

**VI. Adjournment**

Mr. Callahan reminded everyone that the next meeting is scheduled for August 15, 2024.

Rina Beder moved to adjourn, seconded by Linnet Tse

The meeting was adjourned at 6:48 p.m.

  
\_\_\_\_\_  
John Callahan Chairperson

8/6/24